

Getting Published HOS 6932 (3 credits)

Instructor Contact Information

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Email/phone messages: students can expect a response within 24 hrs. M-F and within 72 hrs. on weekends. My preferred way of communicating with students is using email. I check my UF email frequently every day and on the weekends. If I plan to be out of the office or out of email communication, I will email the class and post an announcement on the class website.

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Course Overview

This is a graduate level course presenting techniques for writing journal manuscripts. This course will discuss the elements that go into writing the introduction, materials and methods, results, discussion as well as how to present data.

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Reading

Gladon, R.J., W.R. Graves, and J.M. Kelly. 2011. Getting Published in the Life Sciences. John Wiley and Sons, Inc., Hoboken, NJ. ISBN978-1-118-01716-6

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Additional Reading

- Schimel, J. 2012. Writing Science. Oxford University Press Inc., New York. ISBN 978-0-19-976023-7
- Day, R.A. 1994. How to Write and Publish a Scientific Paper, 4th edition. Oryx Press, Phoenix, AZ ISBN0-89774-865-4
- Day, R.A. 1992. Scientific English, A Guide for Scientists and Other Professionals. Oryx Press, Phoenix AZ ISBN0-89774-722-4

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Course Prerequisites

Original data

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Acceptable Course Participation

This is an online course with weekly lectures and assignments. The week begins on Monday and ends on Sunday. Students are expected to login to the course website at least once a week (see [schedule](#)) to complete the reading assignments and watch the narrated lecture (see [course goals and assignments & assessment](#)).

All course materials will be available via the Canvas course website. Unless you have an excused absence, students are expected to participate in online discussions and any online zoom meetings. Requirements for class attendance and make-up exams, assignments, and other work in this course are consistent with university policies that can be found in the online catalog at:

<https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/>

Students are expected to provide professional and respectful feedback on the quality of instruction in this course by completing course evaluation online via GatorEvals. Guidance on how to give feedback in a professional and respectful manual is available at <https://gatorevals.aa.ufl.edu/students/>. Students will be notified when the evaluation period opens, and can complete evaluations through the email they receive from GatorEvals, in their Canvas course menu under GatorEvals, or via <https://ufl.bluera.com/ufl>. Summaries of course evaluation results are available to students at <https://gatorevals.aa.ufl.edu/public-results/>.

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Course Goals and Assignments

Upon successful completion of this course, students will be able to:

1. Write clear, succinct, and direct take home messages
2. Compare and contrast the use of tables and figures for presenting data
3. Identify that components in each section of a manuscript (abstract, introduction, materials and methods, results, discussion, literature cites) that lead to focused writing
4. Write a complete manuscript from original data

Weekly zoom meetings: On Wednesday every week, we will have a mandatory zoom meeting to discuss the topic and exchange ideas.

Exercises: There are several exercises to help students put the pieces of the manuscript together. Each exercise is worth 10 pts.

Final manuscript: Students will be expected to turn in an original manuscript at the end of the semester. Students are expected to work on their manuscript during the semester. Prior to turning in their manuscript, each student is required to have it reviewed by someone they trust (most likely their major advisor). To help prepare the final manuscript, students will be asked to turn in portions of their paper during the semester for review by the instructor.

Grades for all assignments will be posted seven days after the student turns them in. If the instructor cannot return the assignment within this time frame, the instructor will notify the student as to when the assignment will be graded.

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Assessment

See [schedule](#) for dates. The week begins on Monday and ends on Sunday. All discussions or assignments need to be completed by the end of each week (Sunday 5 pm, Eastern time zone).

The accepted format for all assignments is MS Word files. If there is a malfunction with the class site or computer malfunctions occur, assignments may be emailed or sent via fax. It is the obligation of the student to inform me of such malfunctions immediately.

All grades are based on the number of points earned out of total number [of points](#) * 100 to calculate a percentage.

TOTAL POSSIBLE POINTS & GRADES = 260 pts.

For information on current UF policies for assigning grade points, see <https://catalog.ufl.edu/UGRD/academic-regulations/grades-grading-policies/>

A	(95-100%)
A-	(90-94%)
B+	(88-89%)
B	(85-87%)
B-	(80-84%)
C+	(78-79%)
C	(75-77%)
C-	(70-74%)
D+	(68-69%)
D	(65-67%)
D-	(60-64%)

E (0-59%)

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Absences and Make-Up Work

Requirements for class attendance and make-up exams, assignments and other work in this course are consistent with university policies that can be found at:

<https://catalog.ufl.edu/UGRD/academic-regulations/attendance-policies/> [\[Top\]](#)

Academic Honesty

As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: ***"We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honor and integrity by abiding by the Honor Code."*** You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied: ***"On my honor, I have neither given nor received unauthorized aid in doing this assignment."***

It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g. assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see: <http://sccr.dso.ufl.edu/process/studnet-conduct-code/>.

Software Use

All faculty, staff, and students are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

Campus Resources

Health and Wellness

U Matter, We Care: If you or someone you know is in distress, please contact umatter@ufl.edu, 352-392-1575, or visit umatter.ufl.edu/ to refer or report a concern and a team member will reach out to the student in distress.

Counseling and Wellness Center: Visit counseling.ufl.edu/ or call 352-392-1575 for information on crisis services as well as non-crisis services.

Student Health Care Center: Call 352-392-1161 for 24/7 information to help you find the care you need, or visit shcc.ufl.edu/.

University Police Department: Visit police.ufl.edu/ or call 352-392-1111 (or 9-1-1 for emergencies).

UF Health Shands Emergency Room / Trauma Center: For immediate medical care call 352-733-0111 or go to the emergency room at 1515 SW Archer Road, Gainesville, FL 32608; ufhealth.org/emergency-room-trauma-center.

Academic Resources

E-learning technical support: Contact the UF Computing Help Desk at 352-392-4357 or via e-mail at helpdesk@ufl.edu.

Career Connections Center: Reitz Union Suite 1300, 352-392-1601. Career assistance and counseling services career.ufl.edu/.

Library Support: cms.uflib.ufl.edu/ask various ways to receive assistance with respect to using the libraries or finding resources.

Teaching Center: Broward Hall, 352-392-2010 or to make an appointment 352- 392-6420. General study skills and tutoring. teachingcenter.ufl.edu/

Writing Studio: 2215 Turlington Hall, 352-846-1138. Help brainstorming, formatting, and writing papers. writing.ufl.edu/writing-studio/

Student Complaints On-Campus: sccr.dso.ufl.edu/policies/student-honor-codestudent-conduct-code/

On-Line Students Complaints: distance.ufl.edu/student-complaint-process/

Services for Students with Disabilities

Students with disabilities requesting accommodations should first register with the Disability Resource Center (352-392-8565, www.dso.ufl.edu/drc/) by providing appropriate documentation. Once registered, students will receive an accommodation letter which must be presented to the instructor when requesting accommodation. Students with disabilities should follow this procedure as early as possible in the semester.

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Tentative Schedule –

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Week beginning on Monday	Topic and Assignments	Due Date – Sunday at 5 pm
May 10	Least Publishable Unit Lecture – What to expect in this course Lecture – What is that LPU? Read – Reasons articles are rejected and accepted Read - Statistics in a Horticultural Journal: Problems and Solutions	
	Online zoom meeting – Meet your class	May 12
	Getting Started Exercise (10 pt)	May 16
May 17	Outlining and Selecting a Journal Lecture – Value of Outlining	
	Online zoom meeting – Which journal	May 19
	Outlining exercise (10 pts)	May 23
May 24	Tables and Figures Lecture – Compare tables vs figures	
	Online zoom meeting – Data	May 24
	Tables and figures exercise (10 pts)	May 30
May 31	Results Lecture – Writing take home message Lecture – Writing the results section	
	Online zoom - Results	Jun 2
	Take Home message exercise (10 pts)	Jun 6
Jun 7	Materials and Methods Lecture – Writing the Materials and Methods Section	
	Online zoom	Jun 9
	Summarizing data exercise (10 pts)	Jun 13
Jun 14	Revising and Editing Lecture – Value of editing and peer review	
	Online zoom meeting	Jun 16

Week beginning on Monday	Topic and Assignments	Due Date – Sunday at 5 pm
	Turn in your results/materials & methods (40 pt)	Jun 20
Jun 21	BREAK – NO CLASS	
Jun 28	Introduction Lecture – Writing your Introduction	
	Online zoom meeting	Jun 30
	Exercise - objective statements (10 pts)	Jul 4
Jul 5	Discussion Lecture – Writing the Discussion	
	Online zoom meeting	Jul 7
	Discussion – is the discussion hard to write (10 pt)	Jul 11
Jul 12	Abstract Lecture – Key Element of the Abstract	
	Online zoom meeting	
	Discussion – Share your abstract (10 pt)	Jul 18
Jul 19	Final Manuscript No lecture	
	Online zoom meeting	Jul 21
	Final manuscript (100 pts)	Jul 25
Jul 26	Reflection Online zoom	Jul 28
Aug 2	Last week of class Online zoom	Aug 4