

October 9, 2016

Getting Published in Horticulture, HOS6932

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Instructor Contact Information

Dr. Kimberly Moore

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Email/phone messages: students can expect a response within 24 hrs. M-F and within 72 hrs. on weekends. My preferred way of communicating with students is using email. I check my UF email frequently every day and on the weekends. If I plan to be out of the office or out of email communication, I will email the class and post an announcement on the class website.

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Course Overview

This is a graduate level course presenting techniques for writing journal manuscripts. This course will discuss the elements that go into writing the introduction, materials and methods, results, discussion as well as how to present data.

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Required Reading

- Gladon, R.J., W.R. Graves, and J.M. Kelly. 2011. Getting Published in the Life Sciences. John Wiley and Sons, Inc., Hoboken, NJ. ISBN978-1-118-01716-6

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Additional Reading

- Schimel, J. 2012. Writing Science. Oxford University Press Inc., New York. ISBN 978-0-19-976023-7
- Day, R.A. 1994. How to Write and Publish a Scientific Paper, 4th edition. Oryx Press, Phoenix, AZ ISBN0-89774-865-4
- Day, R.A. 1992. Scientific English, A Guide for Scientists and Other Professionals. Oryx Press, Phoenix AZ ISBN0-89774-722-4
- American Society for Horticultural Science Publications Style Manual.

<http://aggie-horticulture.tamu.edu/syllabi/423/ASHS%20Publ%20Manual%202002.pdf>

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Course Prerequisites

Original data from an experiment

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Acceptable Course Participation

Students are expected (see [schedule](#)) to complete the reading assignment and listen to the recorded presentation each week. Each week there will be a low point assignment to complete to help students stay on track.

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Course Goals and Assignments

Upon successful completion of this course, students will be able to:

1. Document principles of focused and good writing
2. Identify criteria for selecting a journal
3. Define fabrication, falsification, and plagiarism
4. Write clear, succinct, and direct take home messages
5. Compare and contrast the use of tables and figures for presenting data
6. Identify that components in each section of a manuscript (abstract, introduction, materials and methods, results, discussion, literature cites) that lead to focused writing
7. Write a complete manuscript from original data

Discussions: Discussions will be graded on the quality and timeliness of the response (see discussion grading rubric) as well as the interaction with other students

Exercises:

Student manuscript and peer review: Students will be expected to turn in an original manuscript at the end of the semester. Students are expected to work on their manuscript

during the semester. Prior to turning in their manuscript, each student is required to have it reviewed by someone they trust (most likely their major advisor). To help prepare the final manuscript, students will be asked to turn in portions of their paper during the semester for review by the instructor.

Grades for all assignments will be posted seven days after the student turns them in. If the instructor cannot return the assignment within this time frame, the instructor will notify the student as to when the assignment will be graded.

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Assessment

See [schedule](#) for dates. The accepted format for all assignments is MS Word files. If there is a malfunction with the class site or computer malfunctions occur, assignments may be emailed or sent via fax. It is the obligation of the student to inform me of such malfunctions immediately.

All grades are based on the number of points earned out of total number [of points](#).

TOTAL POSSIBLE POINTS & GRADES = 900 pts.

For information on current UF policies for assigning grade points, see <https://catalog.ufl.edu/ugrad/current/regulations/info/grades.aspx>

Percentage of Points

94-100	A	(861-900 points)
90-93	A-	(837-860 points)
86-89	B+	(813-836 points)
83-85	B	(795-812 points)
80-82	B-	(777-794 points)
76-79	C+	(753-776 points)
74-75	C	(741-752 points)
70-72	C-	(717-740 points)
66-69	D+	(693-716 points)
63-65	D	(675-692 points)
60-62	D-	(657-674 points)
59-below	E	(0-656 points) [Top]

Learning Community Overview

1. Consider yourself a member of a community. A community is a group of individuals who work together to support a common goal or interest.
2. Treat all contributions made by other members with respect

3. Keep an open mind
4. Ask for help when you need it
5. Assist others when possible
6. Have patience with the technology
7. Respect diverse opinions and viewpoints of each member in the community
8. Contribute regularly
9. All postings shared within this community should reflect acceptable content standards. You are expected to use discretion and if asked you will be expected to demonstrate how your content supports the focus of this community.
10. Student participation on a weekly basis is an essential aspect of the online course process. All students are expected to do the work assigned, notify the instructor when emergencies arise, and make up missing assignments no later than four days after they are due.
11. If at any time, you feel that any of these ground rules have been violated by a member of our community, you are encouraged to bring your concern directly and immediately to the instructor.

Modified 4-25-2010 from www.learningwithoutwalls.com

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Absences and Make-Up Work

Requirements for class attendance and make-up exams, assignments and other work are consistent with university policies that can be found at:

<https://catalog.ufl.edu/ugrad/current/regulations/info/attendance.aspx>.

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Academic Honesty

As a student at the University of Florida, you have committed yourself to uphold the Honor Code, which includes the following pledge: ***"We, the members of the University of Florida community, pledge to hold ourselves and our peers to the highest standards of honesty and integrity."*** You are expected to exhibit behavior consistent with this commitment to the UF academic community, and on all work submitted for credit at the University of Florida, the following pledge is either required or implied: ***"On my honor, I have neither given nor received unauthorized aid in doing this assignment."***

It is assumed that you will complete all work independently in each course unless the instructor provides explicit permission for you to collaborate on course tasks (e.g. assignments, papers, quizzes, exams). Furthermore, as part of your obligation to uphold the Honor Code, you should report any condition that facilitates academic misconduct to appropriate personnel. It is your individual responsibility to know and comply with all university policies and procedures regarding academic integrity and the Student Honor Code. Violations of the Honor Code at the University of Florida will not be tolerated. Violations will be reported to the Dean of Students

Office for consideration of disciplinary action. For more information regarding the Student Honor Code, please see: <http://www.dso.ufl.edu/SCCR/honorcodes/honorcode.php>.

Software Use

All faculty, staff and students of the university are required and expected to obey the laws and legal agreements governing software use. Failure to do so can lead to monetary damages and/or criminal penalties for the individual violator. Because such violations are also against university policies and rules, disciplinary action will be taken as appropriate.

Campus Helping Resources

Students experiencing crises or personal problems that interfere with their general well-being are encouraged to utilize the university's counseling resources. The Counseling & Wellness Center provides confidential counseling services at no cost for currently enrolled students. Resources are available on campus for students having personal problems or lacking clear career or academic goals, which interfere with their academic performance.

- *University Counseling & Wellness Center, 3190 Radio Road, 352-392-1575, www.counseling.ufl.edu/cwc/*
 - Counseling Services
 - Groups and Workshops
 - Outreach and Consultation
 - Self-Help Library
 - Training Programs
 - Community Provider Database
- *Career Resource Center, First Floor JWRU, 392-1601, www.crc.ufl.edu/*

Services for Students with Disabilities

The Disability Resource Center coordinates the needed accommodations of students with disabilities. This includes registering disabilities, recommending academic accommodations within the classroom, accessing special adaptive computer equipment, providing interpretation services and mediating faculty-student disability related issues. Students requesting classroom accommodation must first register with the Dean of Students Office. The Dean of Students Office will provide documentation to the student who must then provide this documentation to the Instructor when requesting accommodation

0001 Reid Hall, 352-392-8565, www.dso.ufl.edu/drc/

Student Complaints

Each online distance learning program has a process for, and will make every attempt to resolve, student complaints within its academic and administrative departments at the program level. See <http://distance.ufl.edu/student-complaints> for more details.

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Tentative Schedule –

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Week beginning on	Topic and Assignments	Due Date –
Monday		Sunday at 5 pm
Jan 4	Introduction	
	Discussion– Introduce yourself and your topic	Jan 8
Jan 9	Least Publishable Unit	
	Reading –	
	Getting Started Exercise	Jan 15
Jan 16	Ethics and Accountability	
	Reading –	
	Plagiarism Exercise	Jan 22
Jan 23	Take Home Message	
	Reading -	
	Take Home Message Exercise	Jan 29
Jan 30	Selecting a Journal	
	Reading –	
	Journal Exercise	Feb 5
Feb 6	Results	
	Reading –	
	Refine take home message	Feb 12
Feb 13	Tables vs Figures	

Week beginning on	Topic and Assignments	Due Date –
Monday		Sunday at 5 pm
	Reading -	
	Present your data	Feb 19
Feb 20	<i>Materials and Methods</i>	
	Reading –	
	Outline your paper exercise	Feb 26
Feb 27	<i>Work on Results and Materials</i>	
	No reading	
	Turn in your results and materials & methods	Mar 5
March 6	<i>SPRING BREAK – NO CLASS</i>	
March 13	<i>Introduction</i>	
	Read -	
	Discussion – Rules of a good introduction	Mar 19
March 20	<i>Discussion</i>	
	Read -	
	Discussion – Rules of a good discussion	Mar 26
March 27	<i>Abstract</i>	
	Read –	
	Discussion – Rules of a good abstract	Apr 2
April 3	<i>Citations and Word Usage</i>	
	Read	

Week beginning on	Topic and Assignments	Due Date –
Monday		Sunday at 5 pm
	Work on manuscript	
<i>April 10</i>	<i>Final Manuscript</i>	
	Final manuscript	Apr 16
<i>April 17</i>	<i>Discussion</i>	
	Discussion - what you learned and how to improve this course	Apr 23
<i>April 24</i>	<i>Finals Week</i>	