

## FedEx Shipment Request

**Please have to Treva by 3 p.m.  
on the day you want the package to ship.**

Shipper's name \_\_\_\_\_

Recipients Name \_\_\_\_\_

Recipients Street Address

City

State

Zip

Phone number -

Package Details for each package should be listed on separate forms unless identical

Number of packages \_\_\_\_\_

Weight in pounds \_\_\_\_\_

Service Type – Standard Overnight – Priority Overnight – Ground

Package Type – FedEx Envelope

FedEx Pak

FedEx Box

FedEx Tube

My packaging

Account to charge for shipment